I. Call to Order & Roll Call – Manitia Moultrie

2018 – 2019 Officers:

Manitia Moultrie - Chair
Susan Kennedy – Immediate Past Chair
Liz Foeller – Executive Secretary
Christina Akly – Vice Chair
Byron Burrows - Secretary/Treasurer
Paula Cobb – Director (Open Position)
Jill Johnson – Director
Joe Applegate – Director
Joe Brown - Director
Julianna Duckworth – Director
Kevin Holbrooks – Director
Upasna Rai – Education Director
Kurt Westerlund – Website Director
Kaitlyn Tingum – Membership Director

II. Old Business:
   a. Approval of February and March Meeting Minutes

No corrections to February or March meetings, so we proceed to approve meetings
Minutes approved for February and March

III. New Business
   a. Section Annual Report

Report was submitted timely. Thank you to Susan Kennedy for completing the report.

b. Next Board Meeting – May 15, 2019 @ 3pm EST

IV. Treasurer Report – Liz

Approval process for future spending – Liz/ Kevin

Kevin still updating the form, he will try to provide an update by next week

No changes in the past month
Submitted tax forms and paid annual registration requirements
Filed annual quart
Check sent into AWMA international with the annual report
Byron received check from AWMA international; Byron to send to Liz

Kevin to give Manitia contact information; still taking feedback on form

V. Florida Section A&WMA Technical Conference
   a. 2019 Conference – Tallahassee (Save the Date/Venue)

i. Website/Sponsors – Joe A./Jill (see email from Kurt)
   Kurt provided checklist of what to include in AWMA website for conference
   Kurt to upload pdf for sponsorship form
   Kurt to use previous picture for the front page
   - Kurt needs moto/theme for front page; reflective of 2019, Tallahassee
Manitia to provide pictures from last year’s conference to put on webpage
FLORIDA SECTION BOARD MEETING AGENDA

ii. Venue/Logistics – Liz/Joe A.
- Paula Cobb no longer with Duke and has relinquished Director Position
- Manitia looking to Duke Energy to provide a replacement for co-chair
- Manitia suggest setting up a separate call to information sharing on past conferences
- There is no conference co-chair for Tallahassee
  - Joe Brown suggested Robert Manning and Tamara from his office to assist
  - Susan Kennedy offered to provide additional assistance, maybe as a co-chair

iii. Technical Conference Call Schedule – Joe A./Joe B./Kevin
- Christina offered to be committee member
- Joe Brown to be liaison with FDEP
- Robert Manning may step in for Joe as needed

iv. AWMA Conference App – Susan
- Susan has a volunteer for chapter conference; waiting until after chapter conference to consider him for Fl conference; there is still an opportunity for someone else to volunteer
- App is paid for – thanks to Board for approval.
- Kaitlyn to provide a list of YP’s from membership list

b. International A&WMA 2020/21
- May webinars available
- ACE is in Quebec City, Canada
- No agenda item for location for 2021 – they are having trouble with confirming Florida location

VI. Review of 2016 – 2019 Goals – updates if available
a. Promote information sharing and grow Florida Section membership – Kaitlyn Tingum
- Kaitlyn to send out list of lapsed members from December to March before next call
  - Soliciting help from local people to reach out to the lapse members
- Kaitlyn to pull monthly member data and send out a report before monthly call to be included as an action item.
- Some issues with the membership data – classified students, YPs, individuals depending on registration and time with the association
- Kaitlyn to send a list of the lapsed students to Upasna
  - Looking to confirm students that have graduated and if we can get updated emails/encourage YP membership
  - Kaitlyn to come up with a template to go out to new grads in the summer time
    - Shows discounted (free?) rates
    - Benefits of the association
    - Contacts for more information

b. Increase revenue to support new programs & scholarships – all (Jill Johnson)
- Joe also suggests setting up a planning conference call
- Jill and Joe working on updating sponsor sheet
- Gulf and FPL have registered as Sponsors

c. Energize Florida Chapters – Southeast, Northeast and Big Bend Chapters
- SE – Board Meeting this Friday: to set up 2nd quarter meeting
- NE – Bi monthly meetings; still advertising and working on continuity
- Tampa – next meeting 2nd Tuesday in May
Coastal Plains
- Alabama/Coastal conference coming up: FCG meeting at location; Ethics workshop
  - Hosted a webinar/symposium at UWF; lots of students in attendance
    - Promoted starting UWF student chapter
    - Promoted Annual conference
- Scholarship applications are out and due in May (at least 3, $1,000 scholarship)
- Successful YP event; YP from Mobile AL reached out

Big Bend – Joe, Joe, and Scott Sheplak hosted a call;
- Talking to local colleges on interest in starting student chapters (FAMU, FSU).
- Also checking with YPs at DEP

d. Promote student involvement – Upasna Rai

UF and TRC had a successful happy hour event; TRC is offering internships for the summer
UF organizing ESSIE Poster Symposium today at UF. Upasna volunteered to be a judge and ill
update. Total of 36 posters presenting

e. Promote YP development (and participation in conference) - Christina Akly
Christina will send out request for volunteers
Flare webinar for Air Working Group

f. Building the Florida Section Bench Strengths - All

VII. Chapter Updates
VIII. Other items
IX. Adjourn